

**LANDSCAPE ARCHITECT SECTION  
OF THE EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS, PROFESSIONAL  
ENGINEERS, DESIGNERS AND PROFESSIONAL LAND SURVEYORS  
MEETING MINUTES  
September 14, 2016**

**PRESENT:** Andrew Albright, Kenneth Arneson (*via GoToMeeting*), Tim Garland, Rosheen Styczinski

**EXCUSED:** Michael Kinney

**STAFF:** Brittany Lewin, Executive Director; Nifty Lynn Dio, Bureau Assistant, and other Department staff

**CALL TO ORDER**

Rosheen Styczinski, Chair, called the meeting to order at 9:02 a.m. A quorum of four (4) was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Andrew Albright moved, seconded by Tim Garland, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF MARCH 1, 2016**

**MOTION:** Tim Garland moved, seconded by Andrew Albright, to approve the minutes of the March 1, 2016 meeting as published. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Andrew Albright moved seconded by Tim Garland, to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Rosheen Styczinski read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Andrew Albright-yes; Kenneth Arneson-yes; Tim Garland-yes; and Rosheen Styczinski-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:19 a.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Andrew Albright moved, seconded by Tim Garland, to reconvene to Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 9:58 a.m.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

**MOTION:** Tim Garland moved, seconded by Kenneth Arneson, to affirm all votes taken in closed session. Motion carried unanimously.

## **DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**

### **Proposed Stipulations, Final Decisions and Orders**

#### ***15 LSA 004 – William J. McCarley***

**MOTION:** Tim Garland moved, seconded by Andrew Albright, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against William J. McCarley, DLSC case number 15 LSA 004. Motion carried unanimously.

### **CREDENTIALING MATTERS**

#### **Application Reviews**

**MOTION:** Andrew Albright moved, seconded by Tim Garland, to approve the application for the Landscape Architect Registration to the individuals below, once all requirements are met.

1. Bradlee M. Bertram
2. Steven Kehl
3. Nicole B. Schneider

Motion carried unanimously.

### **ADJOURNMENT**

**MOTION:** Tim Garland moved, seconded by Andrew Albright, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:00 a.m.